**Form for reporting receipt of gifts and gifts according to the No Gift Policy**

**From performing duties for individuals: fiscal year 2024**

 ** 6 month cycle  12 month cycle**

**Form for reporting receipt of gifts and gifts according to the No Gift Policy**

**From performing duties**

**Name of organization............................................................................**

I,.........................................Surname......................................Position.............................................................. Affiliation..................................................... would like to report receipt of gifts and gifts according to the No Gift Policy from performing duties as follows.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Details of gifts**  | **Gifts Giver** | **Received in** **the name of**  |
| **Government sector** | **Private** | **People** | **others** | **Organization** | **Individual** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Sign......................................... Reporter

 Position…………….…………………

 Date............/............/...............

**For commanders**

**As received the report of reporting receipt of gifts and gifts according to the No Gift Policy from performing duties, Please proceed as follows.**

It was considered appropriate to return it to the giver.



Delivered to the organization.





Others................................................................





 **Sign .....................................Commander**

 **Position..................................................**

 **Date.........../............/.............................**

**Note:** Please report receipt of gifts and gifts according to the No Gift Policy from the performance of duties. Let supervisors consider every time they receive a gift or present from performing their duties.

**Additional explanation**

1. Supervisor means Inspector of Hat Yai Immigration and other positions of equivalent status

2. Receiving gifts and gifts according to the No Gift Policy from performing duties must not be “receiving property or any other benefits in an ethical manner” as appears in the announcement of the National Anti-Corruption Commission regarding criteria for receiving property or other benefits. By the ethics of government officials 2020